

Local authority professional negligence Blanket cover proposal form

Please note that the completion and submission of this form does not bind you or us to enter into a contract of insurance. In order to minimise the need for further clarification please answer all questions fully.

You understand that you must make a fair presentation of the risk to us when completing this form and at inception, renewal and whenever you request changes to your policy. This means that you must tell us about all facts and circumstances which may be material to the risks covered by the policy in a clear and accessible manner and must not misrepresent any material facts. A material fact is one which would influence our acceptance or assessment of the risk. If you have any doubt about facts considered material, it is in your interest to disclose them.

If you do not make a fair presentation of the risk the policy may be avoided, written on different terms or a higher premium may be charged, depending on the circumstances of the failure to present the risk fairly.

1. Name of Local Authority (the Proposer)

2. The Services

All activities undertaken by the Proposer in accordance with their statutory powers on behalf of third party clients but excluding:

- (a) architectural design
- (b) work or advice associated with any design and build contracts
- (c) quantity surveying or any surveying and valuation work
- (d) civil engineering, mechanical engineering or electrical engineering
- (e) treasury management*
- (f) any other services to be identified separately in the Proposer's insurance arrangements

*Treasury management means functions referred to as such in the current CIPFA Treasury Management Code of Practice or any subsequent publication having the same purpose.

3. Sub-Contractors and Consultants

Do you utilise sub-contractors or consultants?

Yes No

If Yes do you verify annually that they have their own PI insurance in force?

Yes No

4. Insurance History

Has the Proposer ever been refused, or had cancelled, Professional Indemnity insurance?

Yes No

Have any claims been made against the Proposer which would have fallen within the scope of the proposed insurance had it been in force?

Yes No

Are any of the Proposer's senior or supervisory staff **after individual enquiry from the Officer completing this form**, aware of any circumstances or incidents which might give rise to a claim?

Yes No

Notes

If you have answered Yes to any part of this question please give details separately.

5. Limit of Indemnity

Please state the Limit of Indemnity required

£

This limit will be an aggregate limit for all claims made annually during any one period of insurance.

6. Retroactive cover

Is Retroactive cover required for work which will already have been carried out at the inception of this insurance should it be accepted?

Yes

No

If Yes, please state the Retroactive Date required

NB: This cover is 'claims made' which means that cover attaches at the time the claim is first made, not the time when the cause of the claim arose. The cause must, however, be after the Retroactive Date for the claim to be considered under this insurance.

7. Declaration

I/we declare that the statement and particulars in this proposal are true and complete. I/we have made a fair presentation of the risk and have not misrepresented or suppressed any material facts after full enquiry of relevant parties within my/our organisation. I/we agree to the contract of insurance being prepared using the information I/we have supplied in this form, along with any associated information I/we have supplied. I/we shall inform you of any material alteration to those facts and/or the information supplied before completion of the contract of insurance.

Signed

Date

Position held

Zurich Municipal

Zurich Municipal is a trading name of Zurich Insurance plc.

A public limited company incorporated in Ireland Registration No. 13460.

Registered Office: Zurich House, Ballsbridge Park, Dublin 4, Ireland.

UK Branch registered in England and Wales, Registration No. BR7985.

UK Branch Head Office: The Zurich Centre, 3000 Parkway, Whiteley, Fareham, Hampshire PO15 7JZ.

Zurich Insurance plc is authorised by the Central Bank of Ireland and subject to limited regulation by the Financial Conduct Authority. Details about the extent of our regulation by the Financial Conduct Authority are available from us on request. These details can be checked on the FCA's Financial Services Register via their website www.fca.org.uk or by contacting them on 0800 111 6768. Our FCA Firm Reference Number is 203093.

Communications may be monitored or recorded to improve our service and for security and regulatory purposes.

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