

Our Guide to Accounts

Our accounts team is on hand to make sure you clearly understand how your premiums have been calculated.

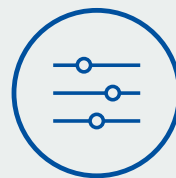
We produce a 'statement of account', which details the number of lives and sums assured covered, as well as the premiums due and premiums paid to date.



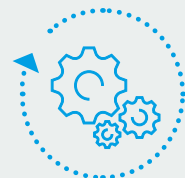
STEP 1
REQUEST DATA



STEP 2
DATA MANIPULATION



STEP 3
PREMIUM
CALCULATION



STEP 4
ADJUSTMENT
CALCULATION

1 When do we need the data?

We'll send a reminder 90 days before we require the data and we ask that you supply the data within 30 days of renewal date

2 How do we use the data?

Once we have received the data, we review it to look for new joiners, leavers, salary increases and anyone that may no longer be covered due to age or any other factor.

3 How do we calculate our premiums?

Premiums are calculated using the total sum assured or salary roll when applied against the unit rate.

Group Life Calculation

Sum Assured x Unit Rate ÷ 1000 = (Premium Due)
(This is calculated based on a 365 day renewal period)

Group Income Protection Calculation

Salary Roll x Unit Rate ÷ 100 = (Premium Due) (This is calculated based on a 365 day renewal period)

4 What is an adjustment?

We account for joiners and leavers throughout the year by implementing a mid-year adjustment. We calculate adjustments by identifying the difference between the premium at the start of the last year and the end of the last year. We divide by 2 as we assume all changes take place after 6 months.

For Example: Group Life Adjustment

£2,000,000 – £1,000,000 = £1,000,000
(This Year's S/A) – (Last Year's S/A)

£1,000,000 x (1.456 unit rate) ÷ by 1000 and ÷ by 2 =
£728.00 (This is based on the previous period being 365 days)

For Example: Group Income Protection

£400,000 – £250,000 = £150,000
(This Year's S/R) – (Last Year's S/R)

£150,000 x (1.456 unit rate) ÷ by 100 and ÷ by 2 = £1,092.00
(This is based on the previous period being 365 days)

Underwritten Adjustments

Underwritten members are costed for on a time on risk basis, any changes that occur during the renewal period will be costed for at the next renewal. Any additional charges or refunds will be detailed in the adjustment period.



Did you know? When we send out an accounts summary, we only display outstanding premiums. We will include a note at the bottom to advise you of the monthly payments going forward.

