



# How to have a great interview!

Find all the information you  
need to have a successful  
interview with us.

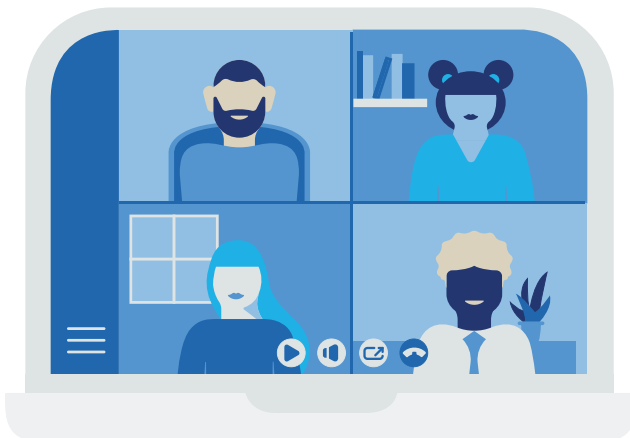




At any interview the most important thing is to be yourself and to try and feel relaxed as possible. We don't expect you to dress up but recommend that you ask the recruiter what the usual business dress is for the business area you are applying for.

Be confident, smile and try to engage with the recruitment team throughout the interview. If you don't feel confident talking about yourself then practice doing this with friends or family members prior to the interview.

Ensure you listen carefully and if required clarify the question you are being asked. Before you answer take a moment to think of the best example to use.



Some top tips if your interview is virtual...

- Make sure your Wi-Fi is working and you have a strong connection.
- Don't forget to check your camera and speaker is switched on and working properly.
- You'll need a quiet place with no distractions and plenty of light so we can hear and see you.



# Preparing for your interview



Take time to prepare before your interview it makes such a difference when you can show that you have researched our company and the business area that you are applying to.



Look through the core skill requirements of the role and think of personal examples you can use to demonstrate at the interview. If you're worried you will forget these examples, feel free to make brief notes and take them along with your CV and a job profile into the interview. You can let the interviewers know that you may refer to these notes throughout the interview.



Show that you are motivated and really want this opportunity. What is it that appeals to you about the role, working for Zurich and the insurance industry? Tell us how this role fits in with your career aspirations.



When answering the questions, we'd like you to think of real events that have happened in the past. Try and be as specific as you can and explain what you did individually rather than just as a team.

You'll be asked to describe:

**the CIRCUMSTANCES** - the circumstances, situation, or the context of the event.

**the BEHAVIOURS** - the behaviours you displayed or actions you took during the event, i.e. what you did.

**the IMPACT** - the results or outcomes of the event, specifically referencing the impact of your actions.

Why not have a practice using this model with your friends before your interview?



Do let the recruitment team know if you need any reasonable adjustments made to the assessment process.

# And finally – Good luck!

