

# Claim form

Please return this form to your Insurance Broker or [zpc.claims@uk.zurich.com](mailto:zpc.claims@uk.zurich.com)

## Details of policyholder

Name

Address

Postcode

Telephone

Work telephone

Email address

Policy number

Renewal date

D	D	M	M	Y	Y	Y	Y
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## Details of the loss/damage

Date

D	D	M	M	Y	Y	Y	Y
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Time (am/pm)

Where did the loss/damage occur?

Who discovered the loss/damage and when?

How did the loss/damage occur (if theft from a building, please give details of how entry was gained and whether the property was fully furnished and occupied)?

If known, please state the name and address of person causing loss/damage.

If the property was lost or stolen please inform the police promptly. The police must also be notified in the case of malicious damage.

Name and address of police station

Date of notification

D	D	M	M	Y	Y	Y	Y
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Crime reference number

Is there any other insurance in force on the property claimed for?

☐ Yes

☐ No

If Yes, please provide the name and address of insurer.

Policy/reference number

Instructions to be observed

All damaged property must be protected from further deterioration and should not be disposed of until permission is given by the Company or our appointed representatives.

To assist us in the settlement of the claim, please submit repair or replacement estimates, valuations or purchase invoices.

Buildings

Buildings full rebuilding cost           £

Estimated full cost of repair           £

Does anyone else have a financial interest in the property (e.g. a building society)?

☐ Yes

☐ No

If Yes, please provide the details.

If a tenant are you legally liable under an agreement for decorations or other repairs to the building?

☐ Yes

☐ No

If Yes, please provide a copy of the tenancy agreement.

Contents

For anyone over the age of 18 claiming for contents damaged under this insurance policy, please provide proof of address (acceptable list: valid UK driving licence, recent utility bill (gas, electricity, water or landline phone), recent Council tax bill, recent credit card or bank statement, recent Building Society or Credit Union statement or tenancy agreement).

Item	Description of item	Date of purchase	Original cost	Cost of replacement	Amount claimed
			£	£	£
			£	£	£
			£	£	£
			£	£	£
			£	£	£
			£	£	£
			£	£	£

# Bank details

Account name	
Account number	Sort code
Name of bank	

## Claims Data Protection Statement

This notice is important and should be read by the person making the claim. Please ensure that this notice is brought to their attention. In this notice the words "you", "your" and "yours" refer to the person making the claim.

### Data protection statement

Zurich takes the privacy and security of your personal information seriously. We collect, use and share your personal information so that we can provide policies and services that meet your insurance needs, in accordance with applicable data protection laws.

The type of personal information we will collect includes: basic personal information (i.e. name, address and date of birth), occupation and financial details, health and family information, claims and convictions information and where you have requested other individuals be included in the arrangement, personal information about those individuals.

We and our selected third parties will only collect and use personal information (i) where the processing is necessary in connection with providing a quotation and/or contract of insurance; (ii) to meet our legal or regulatory obligations; (iii) where you have provided the appropriate consent; (iv) for our 'legitimate interests'.

It is in our legitimate interests to collect personal information as it provides us with the information that we need to provide our services more effectively including providing information about our products and services. We will always ensure that we keep the amount of information collected and the extent of any processing to the absolute minimum to meet this legitimate interest.

A full copy of our data protection statement can be viewed via [www.zurich.co.uk/dataprotection](http://www.zurich.co.uk/dataprotection)

### How you can contact us

If you have any questions or queries about how we use your data, or require a paper copy of the statement, you can contact us via [gbz.general.data.protection@uk.zurich.com](mailto:gbz.general.data.protection@uk.zurich.com) or alternatively contact our Data Protection Officer at Zurich Insurance, Unity Place, 1 Carfax Close, Swindon, SN1 1AP.

## Declaration

I/We declare that the statements made are true to the best of my/our knowledge and belief.  
I/We claim the amount above in respect of the items mentioned.

<div>Signature</div>	Date <div><div>D</div><div>D</div><div>M</div><div>M</div><div>Y</div><div>Y</div><div>Y</div><div>Y</div></div>
<div>Signature</div>	Date <div><div>D</div><div>D</div><div>M</div><div>M</div><div>Y</div><div>Y</div><div>Y</div><div>Y</div></div>

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[www.zurich.co.uk/high-net-worth](http://www.zurich.co.uk/high-net-worth)

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