



General Fire Safety in the School

There should be regular fire drills to enable all students to familiarise themselves and realise the importance of quick, calm action.

They should all be given the fire drill to read through and discuss, as well as practising the procedure.

All students need to know that in the event of a fire they should:

- **Keep calm, quiet and disciplined.**
- **Do not stop to retrieve any possessions.**
- **Leave the building quickly but calmly.**
- **Use the planned evacuation route, but all must know of possible alternatives.**
- **Be aware of safety on the stairs and should not use lifts.**
- **Close all doors behind them.**
- **Try not to cross in front of windows.**
- **Go to assembly point well away from the building or emergency access routes.**
- **Listen for the register to be called.**
- **Remain calm, quiet and disciplined.**



Emergency Services

Hopefully you will never need to make an emergency call, but if you need to, following these steps could save your or someone else's life.

- 1. KEEP CALM**
- 2. DIAL 999 – IT'S FREE**
- 3. LISTEN TO THE OPERATOR**
 - They will ask “Which emergency service?”
 - FIRE
 - POLICE
 - AMBULANCE
 - COAST GUARD
- 4. STATE CLEARLY WHICH SERVICE**
- 5. LISTEN TO THE OPERATOR**
 - They will ask for the number of the telephone you are using.
- 6. GIVE THE NUMBER CLEARLY AND ACCURATELY**
- 7. STAY ON THE LINE**
- 8. YOU WILL BE CONNECTED TO THE EMERGENCY SERVICE YOU REQUIRE**
- 9. TELL THEM CLEARLY AND CALMLY**
 - WHAT THE TROUBLE IS
 - WHERE IT IS
 - WHERE YOU ARE PHONING FROM
- 10. THE EMERGENCY SERVICE THAT YOU HAVE REQUESTED WILL BE ON ITS WAY.**

REMEMBER:

NEVER MAKE HOAX CALLS. 22 MILLION EMERGENCY CALLS ARE MADE ANNUALLY, 11 MILLION ARE FALSE.

HOAX CALLS ARE AGAINST THE LAW AND COULD RISK THE LIVES OF OTHERS WHO REALLY NEED THE HELP.

HOAX CALLERS CAN BE TRACED AND CAN BE PROSECUTED.



Stop • Drop • Roll

Fires can develop anywhere, anytime and can often take people unaware.

If your clothes catch fire, quick thinking can save you from serious injury and from painful burns.

Whatever the reason, whoever the unfortunate person is – yourself or another – 3 words can help!

Stop

Drop

Roll

Stop

1.

Fear and panic take hold quickly and movement can fan the flames and spread the fire...

so **STOP/STAND STILL**

Drop

2.

Whilst standing still the fire will spread faster and could reach the face which would cause disfiguring burns.

so **DROP TO THE GROUND
COVER YOUR FACE WITH YOUR HANDS**

Roll

3.

Once down, quickly roll over and over to smother the flames.

**THREE SIMPLE WORDS, THREE SIMPLE ACTIONS
COULD SAVE YOUR LIFE**

Stop

Drop

Roll



Fire Escape Action Plan

A fire can develop and spread very quickly – wherever you are. You must plan what actions you should take to escape should a fire start.

1. STAY CALM

Alert everyone.

Get out quickly, if possible close the door of the room where the fire is – this will delay the spread of smoke and flames.

- 2.** Don't open a closed door if it feels warm when you touch it with the back of your hand.
- 3.** Get everyone out as quickly as possible – don't stop to get any valuables or possessions.
- 4.** When outside call the fire brigade on 999.

5. DO NOT GO BACK INTO THE BUILDING

IF YOU ARE CUT OFF BY FIRE

1. STAY CALM

It's not easy but you need to save your energy to survive.

- 2.** Get everyone if possible into a "safe" room, close the door. Use towels, cushions, sheets, clothing, anything to block gaps around it to stop the smoke.
- 3.** Go to the window and open it, try to attract attention until someone calls the Fire Rescue Service. Stay by the window.
- 4.** If the danger is immediate, drop bedding or cushions or anything that could break your fall.
- 5.** Get out feet first. Don't jump but try to lower yourself from the window sill to arm's length before dropping to the ground.

Remember if you are in a smoke filled room, go down to floor level. It will be easier to breathe as the smoke rises, leaving the clearer air near the floor.



Parents' Information

Your child has been working at school on a new scheme about fire safety especially dealing with:

ARSON PREVENTION

The Facts

- Every week 2 people die in arson attacks and 63 people are injured
- Arson costs the country around £1 million a week in insured damage
- The latest statistics show every week 20 schools suffer an arson attack.
- Arson in schools costs around £100 million a year!
- Nearly a third of all school arson fires occur when students are in school.

Questions

- Has your child ever played with matches or lighters at home or in your neighbourhood ?
- Has your child ever lit small fires in bins, set fire to paper etc, in your house or outside ?
- Have any of your child's friends ever set small fires ?

Answers

Many young children play with matches. Curiosity is natural but it's important that you teach your child how to handle fire safely.

Please read overleaf to see what you can do.



Parents' Information

What Can You Do?

- Tell your child not to play with matches.
- Explain that a match is not a toy and can be dangerous.
- Keep matches and lighters out of sight and reach, safely locked away.
- Teach your child to say 'no' if friends suggest playing with or messing around with fire.
- If you are worried – get help, discuss it with your child's teacher or phone the Fire Prevention Department at your local Fire and Rescue Service for advice.

If Your Child Sets a Fire

- Take any fire play seriously.
- Talk to your child about the dangers and consequences of a fire.
- Call the Fire and Rescue Service – it will be kept confidential, but help will be given.
- If it's another child who sets a fire get him/her some help – quickly.

It's everyone's responsibility to keep ourselves and our communities safe from fire.

CRIMESTOPPERS 0800 555 111

- Calls are free.
- Callers do not have to give a name.
- Callers may receive a reward.



Useful Contacts

Arson Prevention Bureau

51 Gresham Street
 London
 EC2V 7HQ
 Tel: 020 7216 7522
 Fax: 020 7696 8995
 email: arsonpreventionbureau@abi.org.uk
 www.arsonpreventionbureau.org.uk

Crimestoppers

Apollo House
 66a London Road
 Morden, Surrey
 SM4 5BE
 Tel: 020 8254 3200
 Fax: 020 8254 3201
 email: cst@crimestoppers-uk.org
 www.crimestoppers-uk.org

The Suzy Lamplugh Trust

PO Box 17818
 London
 SW14 8WW
 Tel: 020 8876 0305
 Fax: 020 8876 0891
 email: info@suzylamplugh.org
 www.suzylamplugh.org

Home Office

50 Queen Anne's Gate
 London
 SW1H 9AT
 Tel: 0870 000 1585
 Fax: 020 7237 2065
 email: public.enquiries@homeoffice.gsi.gov.uk
 www.homeoffice.gov.uk

School Security Team

Sanctuary Buildings
 Great Smith Street
 London
 SW1P 3BT
 email: info@dfes.gsi.gov.uk
 www.dfes.gov.uk/schoolsecurity

Chief and Assistant Chief Fire Officers' Association

9-11 Pebble Close
 Tamworth, Staffs
 B77 4RD
 email: info@cfoa.org.uk
 www.fire-uk.org

Fire Brigade Society

24 Heather Close
 Stratford-Upon-Avon
 Warwickshire
 CV37 9DQ
 email: fbsmembsec@hotmail.com

National Fire Protection Association

Index House
 Ascot
 Berkshire
 SL5 7EU
 Tel: 01344 636 300
 Fax: 01344 291 194
 email: standards@ili.co.uk
 www.ili.co.uk