

Zurich Customer First Site Management Awards

Application form

Please complete in full

Information about the site

Company name

Site name

Location of the site

Postcode

Principal office based contact.

Telephone number

E-mail address

Contact name at the site

Telephone number of the site

What type of build is it?

Documents to be enclosed (checklist)

Please supply one copy:

- | | | |
|---|---|--|
| <input type="checkbox"/> Completed application form | <input type="checkbox"/> Site plan | <input type="checkbox"/> Location map and directions to site |
| <input type="checkbox"/> Photographs (preferably digital images if available) | <input type="checkbox"/> Supporting information | |

Objectives of the Awards

The purpose of this award scheme is to recognise the achievement of house builders who have been successful in meeting the two key challenges of:

- the practicalities of construction, dealing with planning, design, engineering, Health & Safety and environmental issues, all within cost; and
- meeting the aspirations of the homeowner for good design, location, excellent customer care.

Site planning and organisation

Please describe your strategy on site planning and organisation to include:

- site set up, including office accommodation, compound and material handling
- material storage and protection including protection of the finished product
- sequence of construction with particular emphasis given to the effects of the ongoing construction process upon the early residents on the housing scheme
- site cleanliness and implementation of environmental strategy.

A large rectangular area with horizontal dotted lines, intended for writing a detailed response to the site planning and organisation questions.

Quality management

Describe your quality management system to include the following:

- the process used to maintain quality in construction, including any formal quality assurance systems you employ
- the division of responsibilities amongst the site staff
- reference material used on site to ensure quality standards and compliance with current regulations.

A large rectangular area with a white background and horizontal dotted lines, intended for writing a detailed description of the quality management system.

Site manager's view

We're interested in the personal perspective of the site manager on how he/she contributed to achieving not only a successful project but incorporated into his/her approach all of the other key needs we have identified.

A large rectangular area with a light blue border, containing horizontal dotted lines for writing.

We would like to confirm receipt of your application by email and it would therefore be appreciated if you could ensure the email address of your key contact is supplied on the application form.

We are unable to return any documents submitted to us. All documentation will be destroyed 28 days after the Customer First Awards in October.

These forms can be downloaded from our website: www.zurich.co.uk/buildingguarantee

Declaration

I have read the guidance notes and I confirm that the information supplied is accurate to the best of my knowledge. I accept the conditions of the Zurich Customer First Site Management Awards scheme.

Signature

Date

Name

For and on behalf of

E-mail address

Because change happenz™

Zurich Insurance Company, Building Guarantee, Southwood Crescent, Farnborough, Hampshire GU14 0NJ.

Telephone (01252) 377474. Fax (01252) 372989. Zurich Insurance Company.

A Limited Company incorporated in Switzerland. Registered in the canton of Zurich No CH.020.3.929.583-0. UK branch registered in England No BR105.

Building Guarantee, part of Zurich Municipal, is authorised and regulated by the Financial Services Authority.

UK Registered Office: Zurich House, Stanhope Road, Portsmouth, Hampshire PO1 1DU.



ZURICH®