



ZURICH®

Building Guarantee Claim form

For important information before completing this form, you may wish to visit www.zurich.co.uk/buildingguarantee

Please complete all questions in block capitals. Incomplete forms will be returned with the required information sections highlighted.

You should refer to your policy wording for full terms and conditions.

For office use only

Claim reference

Your details

Name

Correspondence address

Postcode

Daytime telephone number

Are you registered for VAT?

Yes

No

If yes, please state your recovery percentage

%

The 'new home' address (if different from above)

Postcode

Certificate(s)

The Final/Insurance Certificate Number (mandatory)

Important: Without this information we cannot assist you.

(a) New home?

Yes

No

(b) Common parts (only applicable to apartments)

Yes

No

Please state effective date on your certificate

(a) New home

(b) Common parts

Did you purchase the property from the original developer?

Yes

No

Contract exchange date (If you purchased the property from the original developer).

Date

Declaration

I/We wish to make a claim under the terms of the Zurich New Home Warranty Scheme and declare that the information given above is correct to the best of my/our knowledge and belief.

Signature(s) of investor(s)

Date

Instructions

When you have completed and signed this claim form please send it, with any other information you feel to be relevant, to the Building Guarantee Department at the address below.

Enquiry line: telephone 0870 241 8050.

Zurich Insurance plc holds personal data in accordance with the Data Protection Act 1998. It may be necessary for us to pass data to other organisations that supply products and services associated with this contract of insurance, including the builder/developer of your property.

Fraud prevention and detection

In order to prevent and detect fraud we may at any time:

Share information about you with other organisations and public bodies including the Police;

Check and/or file your details with fraud prevention agencies and databases, and if you give us false or inaccurate information and we suspect fraud, we will record this. We and other organisations may also search these agencies and databases to:

- Help make decisions about the provision and administration of insurance, credit and related services for you and members of your household;
- Trace debtors or beneficiaries, recover debt, prevent fraud and to manage your accounts or insurance policies;
- Check your identity to prevent money laundering, unless you furnish us with other satisfactory proof of identity;

Undertake credit searches and additional fraud searches.

We can supply on request further details of the databases we access or contribute to.

Please return to: Property Claims Unit, PO Box 108, Farnborough, GU14 0XQ.

Telephone 0870 241 8050. Fax 0845 600 0083.

Zurich Building Guarantee is a trading name of Zurich Insurance plc.

A public limited company incorporated in Ireland. Registration No. 13460. Registered Office: Zurich House, Ballsbridge Park, Dublin 4, Ireland. UK Branch registered in England and Wales Registration No. BR7985. UK Branch Head Office: The Zurich Centre, 3000 Parkway, Whiteley, Fareham, Hampshire PO15 7JZ.

Authorised by the Irish Financial Regulator and subject to limited regulation by the Financial Services Authority. Details about the extent of our regulation by the Financial Services Authority are available from us on request. FSA registration number 203093. These details can be checked on the FSA's register by visiting their website www.fsa.gov.uk/register or by contacting them on 0845 606 1234.

Communications may be monitored or recorded to improve our service and for security and regulatory purposes.

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